



DUNFERMLINE WATERPOLO CLUB

Secretary: Richie Metcalfe, 10 Plane Grove, Dunfermline KY11 8RA

Telephone : 01383 727414

www.dunfermline-wpc.co.uk

email : secretary@dunfermline-wpc.co.uk

Privacy Notice - COVID-19 Update

As a result of the worldwide Coronavirus pandemic, we may need to record information regarding whether you are displaying from any symptoms of COVID-19, have been in recent contact with anyone who has tested positive or is displaying symptoms of COVID-19, have any underlying health conditions or have, or are in close contact with anyone who has, been advised to shield. This information would be required to ensure the safety of members attending Dunfermline Water Polo Club.

Why we need your data

Our lawful basis for processing health information relating to COVID-19 is:

- to protect your vital interests; and/or
- for the legitimate interests of members attending Dunfermline Water Polo Club to ensure individuals' safety and prevent the spread of the virus.

As health information falls within the definition of "special categories of personal data" under applicable data protection legislation, we also need a special condition to process such information. We may need to process this health information:

- to protect your vital interests where you cannot consent;
- for reasons of public interest in the area of public health, including protecting against serious cross-border threats to health where we have a legal duty of confidentiality to you; and/or
- with your explicit consent (if required).

Information we may collect about you

We may collect data from you in relation to COVID-19:

- From a return to water self declaration and/or a regular health check survey – detailing whether you have symptoms of COVID-19, if you have come into contact with someone with COVID-19, history of having COVID-19, and underlying health conditions.
- Should you report contracting COVID-19 through to the COVID Officer or Club Committee Member.

Who we share your personal data with

We may be required to share personal information with statutory or regulatory authorities and organisations to comply with public health obligations. In the event that we do share personal information with third parties, we will only share such personal information as is strictly required for the specific purposes and take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

Where a case of COVID-19 is recorded within the club, your personal information will not be shared with other members directly, however members will be advised that a case has occurred, whilst keeping personal information anonymous as far as possible.

How long will we store COVID-19 specific data?

We will only keep your personal information for as long as necessary in line with legal obligations – laws or regulation may set a minimum period for which we have to keep your personal information.



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Explicit Consent for Processing of COVID-19 data

- Dunfermline Water Polo Club is collecting the above health related data pertaining to COVID-19 for each member attending club training sessions, for athletes and volunteers.
- We are collecting this data for the purpose of complying with government regulations, to protect other members of the club, and to help prevent spread of the virus.
- As health information falls within the definition of "special categories of personal data" under applicable data protection legislation, we require explicit consent to process this health information.
- Should a case of COVID-19 be recorded:
 - this information will be shared with statutory or regulatory authorities and organisations to comply with public health obligations.
 - Club members potentially affected will be advised of a case of COVID-19 within the club, but personal data will be anonymised.
- You can withdraw your consent at any time by contacting **secretary@dunfermline-wpc.co.uk**
- Your consent will be valid for 21 days, after which we will no longer process the health personal data collected or seek further consent.
- Please complete the list below and sign only if you consent to us processing this personal data and using it as detailed in our privacy notice which is available on our website (DWPC Covid 19 Privacy and consent form).
- I give consent to the processing of this COVID-19 data listed in the self-declaration form / health screening survey as follows (please circle):
 - COVID-19 symptoms YES/NO
 - COVID-19 exposure YES/NO
 - Any physical or mental health conditions that affect the ability to train YES/NO

Signed

Date

Policy Statement issued by Management Group on behalf of Dunfermline Water Polo Club